

Perinton Ecumenical Ministries (PEM)  
Annual and Quarterly Meetings Minutes, December 3, 2018  
Held at Risen Christ Church  
*Note: Next Quarterly Meeting 7 PM, Monday March 11, 2019  
at Bethlehem Lutheran Church*

**PEM Annual Meeting Dec 3, 2018**

**Attendees**

Directors and Officers

Lois Rixner, Nancy Hutchings, Ray Buchanan, Jim Brekovski, George Havens, Susan Amrine, Kevin Cooman, Judy Burgeson, Rick Hill, Warren Knapp, Pat May, Dave Wideman, Brent Smith, Ray Wager

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Meeting was opened at 7:05 by Judy with a spiritual reading and prayer.

A motion was made and seconded (Pat/Sue) to adopt the new PEM bylaws previously posted on the website. Motion approved.

A motion was made and seconded (Rick/Dave) to approve the Dec 4, 2017 meeting minutes – motion approved.

A motion was made and seconded (Rick/Pat) to approve the previous year's annual report, motion approved. Directors to make sure it is publicized at each church, if not already done.

A motion was made and seconded (Dave/Pat) to elect Kevin as an at-large director, motion approved.

The slate of new officers was presented by Dave:

President Kevin Cooman

Vice President Judy Burgeson

Treasurer Ray Wager

Secretary Brent Smith

Motion to elect above was made and seconded (Dave/Pat), motion approved.

Next annual meeting was set for December 2, 2019 7 PM at Risen Christ.

Motion was made and seconded (Rick/Jim) to adjourn this Annual Meeting, motion approved.

**PEM Quarterly Meeting Dec 3, 2018**

**Attendees:**

Directors and Officers

Lois Rixner, Nancy Hutchings, Ray Buchanan, Jim Brekovski, George Havens, Susan Amrine, Kevin Cooman, Judy Burgeson, Rick Hall, Warren Knapp, Pat May, Dave Wideman, Brent Smith, Ray Wager

Reporting Ministry

Glenda Hastings, Advent House

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Motion was made and seconded (Pat/Warren) to accept the September 10, 2018 meeting minutes. Motion approved with one abstaining.

The Advent House 12/3/2018 report was reviewed with Glenda.

Advent House Development 12/3/2018 report was reviewed.

Advent House Shop report 12/3/2018 was reviewed.

Advent House Financial Report was reviewed, further questions held until next meeting

Motion was made and seconded (Pat/Judy) to approve the minutes from the special bylaws meeting in September including PEM and EMP. Motion approved.

The next quarterly meeting will be March 11, 2019 at Bethlehem Lutheran Church

The PPA Perinton Pastoral Association meeting hosted by PEM will held at Advent House the 2<sup>nd</sup> Tuesday in January (Risen Christ is a backup location if needed). Send names of volunteers to Rick by email.

Kevin commented on the NYS Sexual Harassment policy which requires among other things a periodic training program for all employees at Advent House and Sweet Charity. This has been discussed with Advent House staff, and is being implemented.

Some cleanup of old documents on the website is needed

A motion to adjourn this meeting made and seconded (Judy/Dave). Motion approved.

Respectfully Submitted,

Kevin Cooman and Brent Smith – Outgoing and Incoming Secretaries