

Steering Committee Minutes  
Perinton Congregations for Flower City Habitat for Humanity  
A Ministry of Ecumenical Ministries of Perinton, Inc. (EMP)  
December 14, 2020, 7:00 pm via Zoom

**Church Attendance:** **Church of the Assumption:** Bill Lilly, Charlie Szilagyi; **Church of the Resurrection:** Dan Killoran, George Orosz; **Fairport United Methodist:** Carlee Brown, Rick Hill (Co-Secretaries); **Mountain Rise UCC:** Bill Holliday; **Perinton Presbyterian:** Ed Daniel, Mark Stevens (Chair); **St. John of Rochester:** Mike Seaman. **Guests from Flower City Habitat for Humanity:** Ken Braley (Volunteer Services and Digital Marketing), Ethel Duble (Development Director)

**The meeting was called to order** by Mark who observed this is the first day of COVID-19 vaccinations which should eventually free us to help build Habitat homes. He introduced Ethel and Ken and invited them to share Flower City's plans for 2021.

**Flower City Habitat for Humanity** built four homes in 2020 and plans to build four new homes and rehab two in 2021. Each is expected to take six to eight months to complete due to COVID-19 restrictions. The rehab work will start first with professionals doing some of the demolition work in case there are hazardous materials that require remediation. The six homes scheduled for 2021 will complete the commitment to build or rehab 100 houses in the JOSANA neighborhood to revitalize the area and help build a sense of community. The next target area will be Beachwood.

Flower City stopped building for a month last spring. They resumed because residential construction was determined to be essential work. They are following strict COVID-19 protocols including those listed below. A complete list is available at [RochesterHabitat.org](http://RochesterHabitat.org)

- Only five workers per house, usually four volunteer builders and one staff member.
- No group meetings in the morning and no interaction with those working on other homes.
- Masks are mandatory, health questionnaires and temperature checks are completed by each worker prior to leaving home, social distancing is practiced where possible, and tools are sanitized after each use.

**We were offered the opportunity to build one of the new homes in 2021 and unanimously agreed.** The basement will probably be dug, and walls poured sometime in early spring. It depends on weather and availability of the company that does the work.

**We can limit access to registration of volunteer builders to our faith community until a few days** before the building date. Flower City Habitat can usually fill in with other volunteers. Registration will be online, and policies are the same as before. Due to COVID restrictions, we won't be able to bring large groups. We agreed to leave all volunteer worker slots open, but any church may decide to reserve some days or weeks. Flower City may have groups of volunteers willing to take certain days. Flexibility is the key.

**We will have a cosponsor** because it now costs around \$100,000 to build. Our financial partner may choose to be anonymous or be listed on the sign in front and even help provide volunteer builders.

**We have the option of continuing to raise \$65,000 to build every three years or become another organization's active partner** by contributing the minimum of \$20,000 and help build every year. The minimum of \$20,000 may increase soon.

Flower City agreed to make sure the sign indicates the house is dedicated to the memory of Ron Hirschler.

**Finance:** Due to the passing of Don Stanton, a founding member of our group along with his wife Cindy, and our only treasurer for 23 years, we have a vacancy to fill. Thanks to Dan for volunteering to serve. He was elected by acclamation. It was moved by Bill Lilly, seconded by Bill Holliday that we authorize both steering committee chair Mark Stevens and treasurer Dan Killoran to be authorized to sign checks and handle all banking matters. Both will have access to our PO box and will monitor it. Dan's appointment will need to be approved by the Ecumenical Ministries of Perinton, Inc. (EMP) board of directors. He will work with the EMP treasurer to prepare periodic reports for EMP including the annual report and information needed for tax filing.

**It was agreed that our ninth house will be dedicated to Don.**

**Next meeting:** Monday, January 25, 2021, 7:00 p.m. via Zoom. Sign-in information will be forwarded before the meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rick Hill".

Rick Hill, Co-Secretary

Attachments: current roster